



DHCR HSE FIRE AND LIFE SAFETY PREPAREDNESS

PERSONAL EMERGENCY EGRESS PLAN QUESTIONNAIRE

Dubai Healthcare City Authority – Regulatory (DHCR), the regulator of the Dubai Healthcare City (DHCC) free zone, aims to provide guidance for all members of the DHCC Community in safety management to protect people and property in the free zone.

In line with the UAE Federal and local Health, Safety and Environment (HSE) requirements as well as international best practice, DHCR's HSE Department works closely with the DHCC Community to ensure all necessary measures are in place to respond to any emergencies and to mitigate potential consequences.

To assess emergency preparedness in the free zone, the HSE Department requires all clinical and non-clinical partners and their employees to complete this Personal Emergency Egress Plan (PEEP) Questionnaire.
Why should you complete the questionnaire?

The purpose of the PEEP questionnaire is to facilitate review of partners' internal emergency preparedness. This will encourage people working in the DHCC free zone to think about what to do in the event of an emergency.

After completion, how do I submit the questionnaire? For queries, who can I get in touch with?

Email the completed questionnaire to **Sarah Mansfield**, Senior Manager, HSE Department, DHCR; email (Sarah.Mansfield@dhcc.ae) you may also call for advice and guidance on **04 3838300** (ext 8321).

What will happen once you completed the PEEP questionnaire?

DHCR's HSE Department can guide you in preparing for an emergency and assist you with any queries concerning fire and life safety preparedness such as:

- Providing information about the emergency egress procedures in your building.
- If required, working out a 'Personal Emergency Egress Plan' by involving you, your manager and the person in charge of your building.





Name: (person completing the questionnaire)	
Job title:	Name of the facility:
Brief description of work activity: (example polyclinic, coffee shop, etc)	

LOCATION

1. Building: _____ Floor: _____ Unit: _____

2. Will your job take you to more than one location in the building in which you are based?

YES NO

3. Will your job take you to different buildings?

YES NO

AWARENESS OF EMERGENCY EGRESS PROCEDURES

4. Are you aware of the emergency egress procedures that operate in the building(s) in which you work?

YES NO

5. Do you require written emergency egress procedures?

YES NO

5a. Do you require written emergency egress procedures in other languages other than English?

YES NO

5b. Do you require emergency egress procedures in Arabic as well as English?

YES NO

5c. Do you require emergency egress procedures easily accessible for all staff / visitors to read?

YES NO

5d. Do you require emergency egress procedures to be in large print?

YES NO



6. Are the signs which mark the emergency exits and the routes to the exits clear enough?

YES NO

EMERGENCY ALARMS

7. Can you hear the fire alarm(s) provided in your place of work?

YES NO DON'T KNOW

8. Could you raise the alarm if you discovered a fire?

YES NO DON'T KNOW

ASSISTANCE

9. Do you need assistance to get out of your place of work in an emergency?

YES NO DON'T KNOW If NO, please go to question 13

10. Is anyone designated to assist you to get out in an emergency?

YES NO DON'T KNOW

If NO, please go to question 12. IF YES, give name(s) and location(s) _____

11. Is the arrangement with your assistant(s) formal (that is, is the arrangement written into their job description)

YES NO DON'T KNOW

11a. Are you always in easy contact with those designated to help you?

YES NO DON'T KNOW

12. In an emergency, could you contact the person(s) in charge of evacuating the building(s) in which you work and tell them where you are located?

YES NO DON'T KNOW If NO, please go to question 13



GETTING OUT

13. Can you move quickly in the event of a fire?

YES NO DON'T KNOW

13a. Are all escape routes clear of obstructions and free of stored materials and debris?

YES NO DON'T KNOW

13b. Do you have easy access to a fire extinguisher?

YES NO DON'T KNOW

13c. Is the evacuation route displayed by signage and emergency lighting illuminated?

YES NO DON'T KNOW

13d. Is the evacuation route sufficiently illuminated?

YES NO DON'T KNOW

13e. Is the evacuation route sufficient width of 1,200 centimeters?

YES NO DON'T KNOW

13f. Post a Fire Drill Assess the evacuation routes and ensure the mode of egress is sufficient for the number of employee

YES NO DON'T KNOW

14. Do you find stairs difficult to use due to mobility issues?

YES NO DON'T KNOW

15. If yes, confirm that you have evacuation chairs / ski sheets?

YES NO DON'T KNOW

Thank you for completing your own fire safety assessment.

Note: Incidents; near misses; dangerous occurrences building infrastructure complaints; and/or concerns in relation to any potential fire issue should be reported to DHCR's HSE Department.